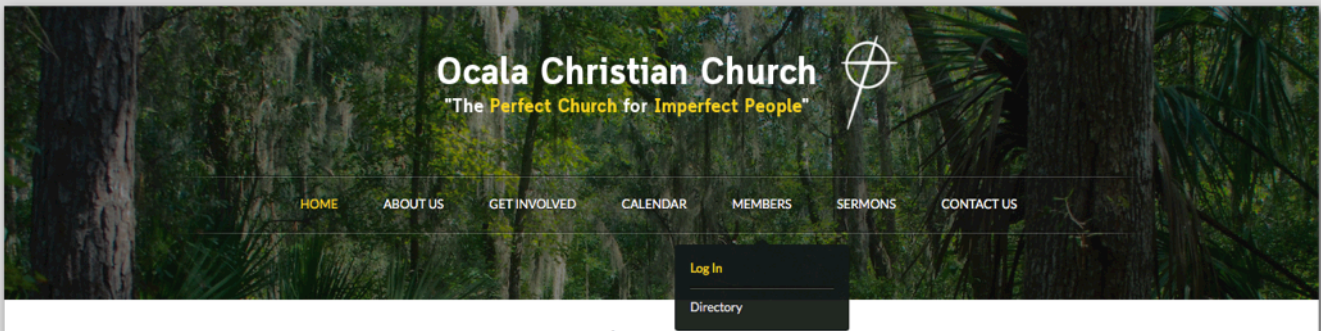




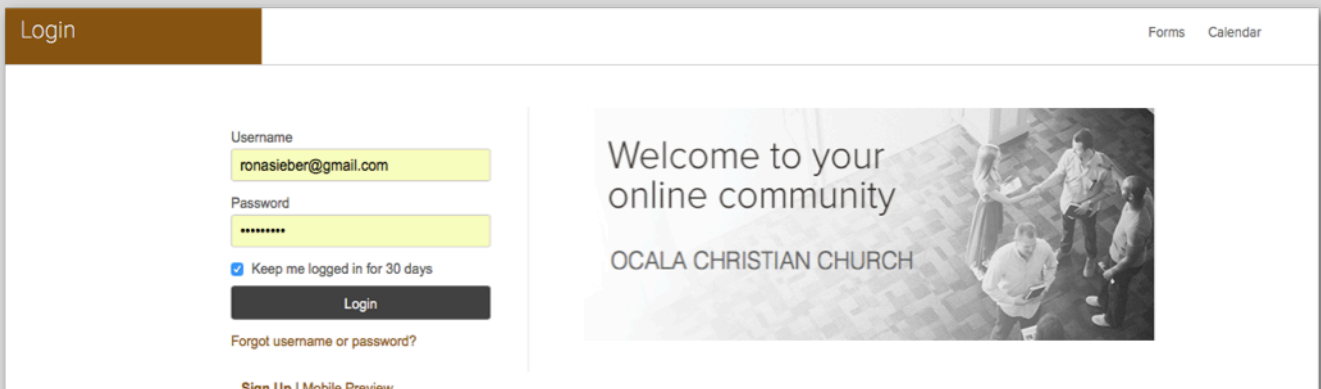
Quick Start Guide

for our online community

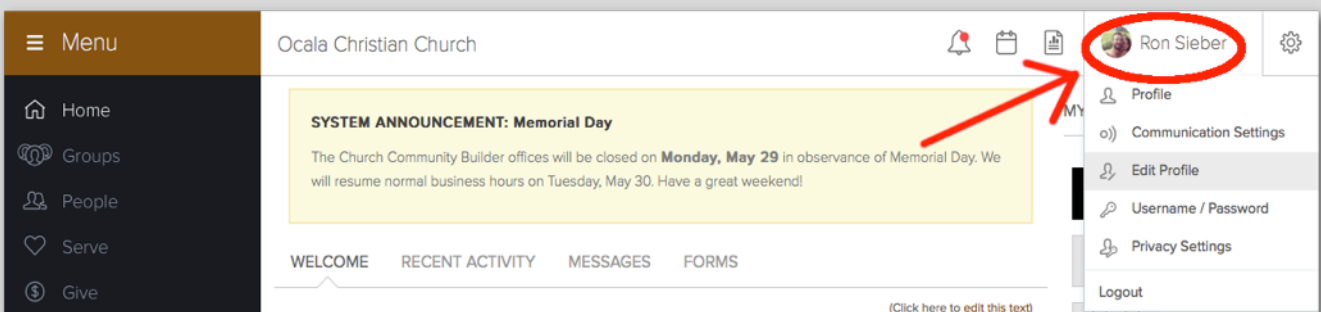
To **log in** to our online community/database, go to our website www.ocalachristianchurch.com and go to the **"Members" menu item**. Click **"Log In"**.



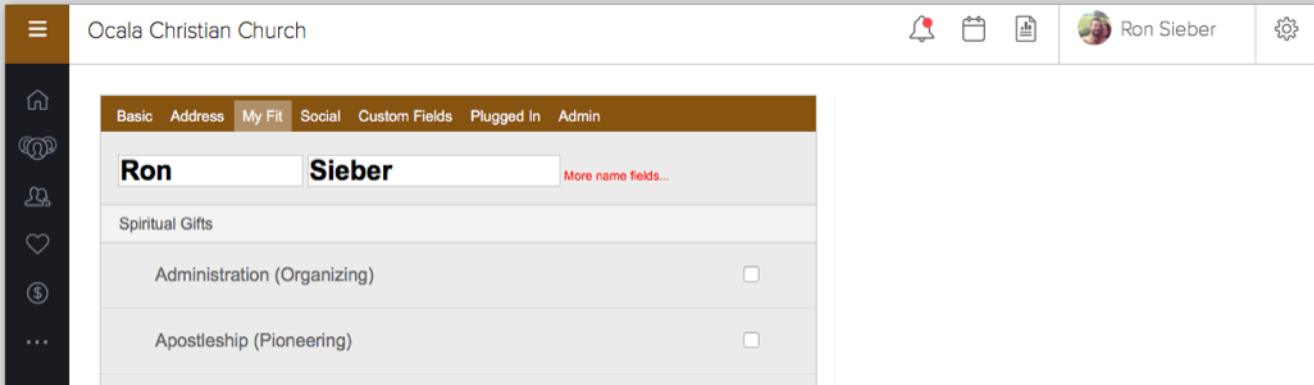
You'll be taken to a login site for our online community. Use the username and password you created. We recommend using your **email address as your username**. (see below)



By **clicking your name** in the top-right corner, you can edit several things: key information in your Profile, your Username/Password, and more!

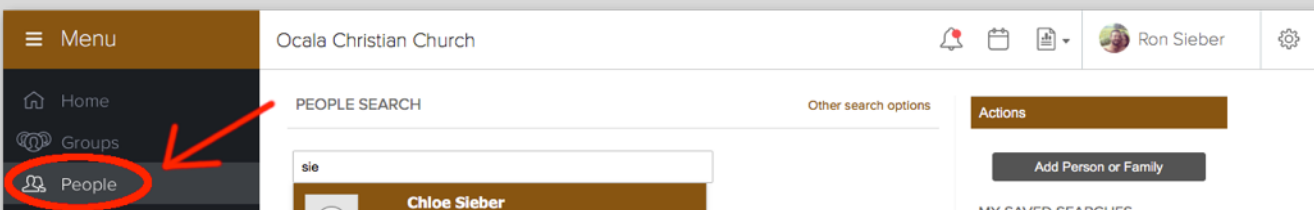


When you **edit your profile**, you can change your contact information, picture, and other helpful things such as the **My Fit** profile. Editing your My Fit profile will help you in the future to connect with ministry opportunities that fit your gifts, passions, and personality.



The screenshot shows the 'My Fit' profile editing interface for 'Ron Sieber' at 'Ocala Christian Church'. The top navigation bar includes 'Basic', 'Address', 'My Fit' (selected), 'Social', 'Custom Fields', 'Plugged In', and 'Admin'. The profile name is split into 'Ron' and 'Sieber' with a 'More name fields...' link. Below, under 'Spiritual Gifts', there are two options: 'Administration (Organizing)' and 'Apostleship (Pioneering)', each with an unchecked checkbox.

In The Hub, you can **click People** to search for others in the church and find a way to contact them. Other helpful tools from The Hub are available directly through our website—such as a calendar with the ability to RSVP and a search tool to find a Life Group.



The screenshot shows the 'People Search' page. On the left, a 'Menu' sidebar has 'Home', 'Groups', and 'People' (circled in red with a red arrow pointing to it). The main content area is titled 'PEOPLE SEARCH' and features a search input field with 'sie' entered, showing a result for 'Chloe Sieber'. To the right, there are 'Other search options' and an 'Actions' section with a button labeled 'Add Person or Family'.

If you have any other questions, or need further help getting set-up on The Hub, please contact us and we'll be glad to help! It's important that everyone get set up with a login for The Hub so that we can better communicate in the future with each other.

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